

Request for Proposals
City of Absecon Zoning Board
500 Mill Rd
Absecon, NJ 08201
November 26, 2014

This notice is published pursuant to NJSA 19:44A-20.4. The City of Absecon Zoning Board seeks proposals from professionals for the following services, which are exempt from public bidding: Zoning Board Solicitor and Zoning Board Engineer. Proposals can be picked up in the Office of the City Clerk, 500 Mill Rd, Absecon, NJ 08201 in the Office of the City Clerk, 500 Mill Rd, Absecon, NJ 08201 or can be downloaded from www.abseconnj.gov. Proposals must be returned by 9:00 a.m. December 12, 2014 to the Secretary of the Zoning Board, 500 Mill Rd, Absecon, NJ 08201.

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**Proposal Requirements
City of Absecon Zoning Board**

**Zoning Board Engineer
Zoning Board Solicitor**

Prospective firms must submit the following information to the Zoning Board Secretary, 500 Mill Rd, Absecon, NJ 08201 on or before 9 a.m. December 12, 2014.

- A) Statement of Qualification for the position
- B) Statement of Previous Experience, specifically in the State of New Jersey.
- C) Statement of Specific Experience including but not limited to representing Land Use Boards in the State of New Jersey, must have the ability to demonstrate experience in Municipal Land Use pertaining to Major and Minor site plan applications and to Major and Minor Subdivision applications.
- D) Statement of the 2015 Hourly Rates for all classifications of all professionals necessary to provide the service for the City of Absecon Zoning Board.

Complete proposals must be received on or before 9 a.m. December 12, 2014 in the office of the Zoning Board Secretary, 500 Mill Rd, Absecon, NJ 08201.

Proposals will be judged on the following criteria: Statement of Qualifications 33%, Statement of Previous Experience, 10%, Statement of Specific Experience, 50% and Hourly rates 7%. The City of Absecon Planning Board has the authority to declare any proposal incomplete that does not completely address Statements A through D above.

Among other requirements, the successful applicant will be required to provide a sworn statement that it is not in violation of the city's "Pay to Play" Ordinance #6-2013 and will remain in compliance with its provisions during the term of the contract.