



**CITY OF ABSECON**  
Municipal Complex  
500 Mill Road  
Absecon, New Jersey 08201

**Carie A. Crone, RMC**  
Municipal Clerk

Phone (609) 641-0663 x101  
Fax (609) 645-5098

**CITY COUNCIL**

**July 2<sup>nd</sup>, 2020**

**REGULAR MEETING - 5:00 PM**

**AGENDA**

*The Council Meeting will be held on-line and can be accessed by the public at Zoom.com. To access, join meeting ID # 847-4722-2446. Password: 982821. Those without internet can access audio of the meeting via phone by calling (646) 558-8656 (New York) and entering the join meeting ID#. If for any reason you are unable to connect to the meeting, please email you question to [jthompson@abseconnj.org](mailto:jthompson@abseconnj.org).*

**ROLL CALL**

**PRESIDENT'S STATEMENT ON THE SUNSHINE LAW**

**NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED**

**REGULAR MEETING AGENDA**

**2020 RESOLUTIONS**

- 79** Increasing the Bid Threshold pursuant to N.J.S.A. 40A:11-3 and 18A:18A-3
- 80** Approving the insertion of a Special Item of Revenue into the 2020 Municipal Budget to allow for the receipt of \$18,297.80 from the State of New Jersey Clean Communities.
- 81** Authorizing the execution of a contract renewing membership in the Atlantic County Joint Insurance Fund.

**PUBLIC PORTION (Agenda Items Only)**

**CONSENT AGENDA** - Resolutions read by title that have been moved to consent.

**APPROVAL OF BILL LIST – \$ 514,335.71**

**APPROVAL OF MINUTES**

Regular Meeting Minutes – 6/18/2020

**REPORTS** Administrator/CFO  
Engineer  
Mayor

**PUBLIC PORTION**

**CLOSED SESSION - #82-2020 – Contract Negotiations**

**ADJOURNMENT**

**CITY OF ABSECON**  
**RESOLUTION 79-2020**

**A RESOLUTION INCREASING THE BID THRESHOLD  
PURSUANT TO N.J.S.A. 40A:11-3 and 18A:18A-3**

**WHEREAS**, Local Finance Notice 2020-14 adjusts the bid threshold for contracting units subject to the Local Public Contracts Law effective July 1, 2020 and gives local contracting units the ability to increase their bid threshold up to \$44,000; and

**WHEREAS**, N.J.S.A. 40A:11-9(b) permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as grants the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, Jessica Thompson possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, The City of Absecon desires to take advantage of the increased bid threshold.

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the City of Absecon, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$44,000.000.

**Dated: July 2, 2020**

**This is to certify that this is a true  
Copy of a Resolution adopted by the  
Council of the City of Absecon at a  
Regular meeting held July 2<sup>nd</sup>, 2020**

**ATTEST:** \_\_\_\_\_  
**Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 80-2020

**A RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE 2020 MUNICIPAL BUDGET TO ALLOW FOR THE RECEIPT OF \$18,297.80 FROM THE STATE OF NEW JERSEY CLEAN COMMUNITIES**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the City of Absecon will receive \$18,297.80 from the State of New Jersey Clean Communities and wishes to amend its 2020 Budget to include this amount as revenue.

**NOW THEREFORE, BE IT RESOLVED** that the Council of the City of Absecon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$18,297.80, which is now available as revenue from:

Miscellaneous Revenue  
Special Items of General Revenue Anticipated with Prior Written Consent of the  
Director of Local Government Services:  
State and Federal Revenues Offset with Appropriations:  
Clean Communities; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Dated: July 2, 2020

This is to certify that this is a true  
Copy of a Resolution adopted by the  
Council of the City of Absecon at a  
Regular meeting held July 2<sup>nd</sup>, 2020

ATTEST: \_\_\_\_\_  
Carie A. Crone, Municipal Clerk

**CITY OF ABSECON**

**RESOLUTION 81-2020**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT  
RENEWING MEMBERSHIP IN THE ATLANTIC COUNTY JOINT INSURANCE FUND**

**WHEREAS**, the City of Absecon (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

**WHEREAS**, the MUNICIPALITY'S membership terminates as of January 1, 2021 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

**WHEREAS**, in accordance with N.J.A.C. 17:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

**WHEREAS**, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity; and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

**WHEREAS**, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

**WHEREAS**, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

**WHEREAS**, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

**WHEREAS**, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

**WHEREAS**, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

**WHEREAS**, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

**WHEREAS**, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

**WHEREAS**, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

**WHEREAS**, the membership of the FUND includes many neighboring municipalities that uniquely have similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

**WHEREAS**, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

**WHEREAS**, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

**WHEREAS**, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

**WHEREAS**, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

**WHEREAS**, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

**WHEREAS**, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

**NOW THEREFORE**, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

**Dated: July 2<sup>nd</sup>, 2020**

**This is to certify that this is a true copy of a Resolution adopted by the Council of the City of Absecon at a regular meeting held July 2<sup>nd</sup>, 2020**

**ATTEST:** \_\_\_\_\_  
**Carie A. Crone, BMC, Municipal Clerk**

**NOT AN OFFICIAL**



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
P0011 CITY OF PLEASANTVILLE			Continued					
	20-00566	06/30/20	JAN/FEB/MAR/APR 2020 SEWER M.	Open	<u>15,645.82</u>	0.00		
					25,264.98			
P0114 PRO VIDEO ENGINEERING, INC.								
	20-00552	06/25/20	SERVICE CALL	Open	1,334.00	0.00		
P0123 PARKER MCCAY P.A.								
	20-00563	06/29/20	PROFESSIONAL SERVICES	Open	9,907.77	0.00		
R0007 REMINGTON & VERNICK ENGINEERS								
	19-00876	09/09/19	CITY HALL RETAINING WALL	Open	3,900.00	0.00		B
	19-00877	09/09/19	PEDESTRIAN SAFETY PITNEY RD.	Open	2,400.00	0.00		B
	19-01124	11/13/19	FIREHOUSE CONSTRUCTION	Open	32,000.00	0.00		B
	20-00470	05/28/20	BAYVIEW DRIVE RECONSTRUCTION	Open	11,400.00	0.00		B
	20-00538	06/22/20	PROFESSIONAL SERVICES	Open	<u>17,495.40</u>	0.00		
					67,195.40			
R0079 V.E. RALPH								
	20-00544	06/25/20	MEDICAL SUPPLIES	Open	272.64	0.00		
S0019 SOUTH JERSEY GAS CO.								
	20-00558	06/29/20	JUNE 2020 BILLING	Open	279.89	0.00		
S0165 CHRISTIAN STOLL								
	20-00550	06/25/20	SUPPLIES	Open	75.02	0.00		
T0016 TEAM LIFE, INC.								
	20-00360	04/16/20	AED PADS	Open	230.00	0.00		
T0044 TREASURER								
	20-00547	06/25/20	STORMWATER PERMIT	Open	2,000.00	0.00		
T0045 THIS & THAT								
	20-00536	06/22/20	HOLSTER	Open	387.00	0.00		
T0096 TOSHIBA FINANCIAL SERVICES								
	20-00548	06/25/20	MONTHLY COPIER LEASE	Open	337.00	0.00		
V0001 VITAL COMMUNICATIONS INC								
	20-00565	06/29/20	CAMA & TAX ASSESSMENT SYSTEMS	Open	315.00	0.00		
V0012 VISION SERVICE PLAN (EA)								
	20-00539	06/23/20	JULY 2020 VISION PLAN	Open	262.47	0.00		
V0022 VERIZON								
	20-00559	06/29/20	MONTHLY BILLING	Open	146.36	0.00		
W0044 WASZEN BROTHERS								
	20-00564	06/29/20	REPAIRS @ MEADOWVIEW PUMP STA.	Open	1,054.00	0.00		
W0053 WATCH GUARD VIDEO								
	20-00479	05/28/20	CAMERAS & WARRANTY	Open	7,223.00	0.00		

June 30, 2020  
11:47 AM

City of Absecon  
Bill List By Vendor Id

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

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Total Purchase Orders:	36	Total P.O. Line Items:	0	Total List Amount:	514,335.71	Total Void Amount:	0.00
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